



**BOLTON  
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## MEMORANDUM

**Date:** March 31, 2021  
**To:** City of Baxter City Council/City of Baxter Utility Commission  
**From:** Pete Lemke  
**Subject:** 2022 Inglewood Drive Railway Crossing and Associated Roadway Improvements  
City of Baxter  
Municipal Project No.: 4121  
BMI Project No. T42.120675

### Background

On February 18, 2020, the City of Baxter selected Bolton & Menk to develop plans and implement the 2021 Inglewood Drive Railway Crossing and Associated Roadway Improvements (Inglewood Drive) project. The project is focused on the relocation of the Knollwood Drive traffic signal and railroad crossing to Inglewood Drive, pavement rehabilitation on Foley Road, public utility improvements, and an improved configuration for the Forthun Road and Isle Drive intersection. On June 2, 2020, the city moved to delay project funding in construction until 2022 due to difficulty in collecting traffic count data, COVID-19, TH 210 Corridor Study recommendations and others. The revised schedule is agency coordination, design, and final plans in late 2020-mid 2021 and construction in 2022. The project team has now referred the project name as “2022 Inglewood Drive Railway Crossing and Associated Roadway Improvements Project”. Bolton & Menk’s role includes providing monthly update memorandums to the City Council, Utilities Commission, and staff.

On February 22, 2022 we restarted project work towards the desired 2022 construction. With the approximate 9-month project delay (June 2020 – February 2021) we understand this is an aggressive schedule with external control points (e.g. BNSF Coordination) within our influence but ultimately out of our control. The decision to restart the project is based on 1) having the findings and recommendations coming out of the TH 210 Corridor Study as presented at the February 18, 2022 PMT meeting allowing us to confidently move forward with project development for the right solution and 2) the need to move forward in anticipation of a 2022 construction.

### Project Update as of March 31, 2021

#### Agency Coordination

With the project restart, we continued to work with BNSF to finalize the permit to enter BNSF property for topographic survey.

#### Design

We worked towards developing a layout of all project components and in a format approvable by MnDOT for work within TH 210 right of way. This layout will be presented at the April 6, 2021 City Council Workshop.

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Project Development

On March 1, 8, 15, 24, 29, and 31 City staff met with the design team to discuss project issues and plan for development and approval of the project layout.

**FINANCIAL IMPLICATION**

None.

As stated in the past few updates following the decision to delay the project, an amendment to the project scope and consultant budget is still a likely possibility dependent on the influence from the TH 210 Transportation Study recommendations, geometric alternative selected, utility alternative selected, and extended project schedule.

**STAFF RECOMMENDATIONS**

Staff recommendation: Accept the 2022 Inglewood Drive Railway Crossing and Associated Roadway Improvements Project Monthly Update

**COUNCIL ACTION REQUESTED**

**MOTION** to: Accept the 2022 Inglewood Drive Railway Crossing and Associated Roadway Improvements Project Monthly Update