



**CITY OF JORDAN**  
210 East 1st Street  
Jordan, MN 55352  
(952) 492-2535



Real People. Real Solutions.

**BOLTON & MENK, INC.**  
12224 Nicollet Avenue  
Burnsville, MN 55337  
(952) 890-0509

---

October 8, 2021

Re: 2022 Alley Improvements  
City of Jordan, Minnesota

Dear Property Owner:

The City of Jordan is planning work on the alley behind your property during the summer of 2022. A map of the project area is included on the back of this letter. The alley improvements will be included in the 2022 Infrastructure Improvements project. This letter is simply intended to inform you of the upcoming project, provide contact information should you have additional questions at this time, and distribute a questionnaire for early resident input. The City will be reviewing the existing site conditions and confirming the scope of the project over the coming months. During this time, you may see individuals in the alley analyzing the existing infrastructure conditions.

The alley Improvement project scope is planned to include grading the existing gravel base and paving the alley with bituminous (blacktop) pavement. The alley will be analyzed to determine whether the addition of storm sewer is needed to improve drainage, though some blocks of alley already have storm sewer in place. Per the City of Jordan's Special Assessment Policies, a portion of the costs to improve an existing gravel alley will be assessed to properties abutting alleys. Further detail and notice of these assessments will be distributed this winter.

Residents are asked to provide input on the attached questionnaire to enable the City to confirm the project scope of work. With the information from the questionnaire, the City may consider additional improvements if they are found to be cost effective to implement with the street maintenance work.

**We respectfully request residents return the attached questionnaire to City Hall or to [Luke.Wheeler@Bolton-Menk.com](mailto:Luke.Wheeler@Bolton-Menk.com) by November 12<sup>th</sup>.** Additional information will be provided in the Spring regarding the anticipated project schedule and what residents can expect during construction. Should you have any questions about the project at this time, please contact Luke Wheeler per his information below.

Sincerely,

**Bolton & Menk, Inc.**

**Luke Wheeler, P.E.**

Project Engineer

612-597-9105

[Luke.Wheeler@Bolton-Menk.com](mailto:Luke.Wheeler@Bolton-Menk.com)