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MAPO ADA TRANSITION PLAN AND INVENTORY

PART 7 – NICOLLET COUNTY ADA TRANSITION PLAN AND INVENTORY

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I. INTRODUCTION

A. Nicollet County

A partner agency of the Mankato/North Mankato Area Planning Organization (MAPO), Nicollet County completed a Self-Evaluation and developed an ADA Transition Plan as part of the overarching MAPO ADA Transition Plan effort. This *“Part 7 – Nicollet County ADA Transition Plan and Inventory”* has been developed solely for Nicollet County and includes information, data, and recommendations relevant to the county’s interests and those of the MAPO. Concurrent with the adoption of *“Part 7 – Nicollet County ADA Transition Plan and Inventory,”* Nicollet County also adopts *“Part 1 – MAPO Partner Agency Requirements and Project Purpose”* of the MAPO ADA Transition Plan and Inventory overarching document and associated appendices.

Part 1 accomplishes the following:

- Provides requirements mandated by ADA law for all agencies
- Introduces MAPO Partners
- Outlines public participation initiatives
- Provides the methodology used for agency Self-Evaluation
- Provides the methodology used for prioritization strategies for implementation.

II. PUBLIC OUTREACH

The following summarizes public outreach for Nicollet County:

- Grievance Procedure: In compliance with 28 C.F.R. Sec. 35.107, the county has established the grievance procedure to receive future comments and concerns regarding barriers to accessibility. This can be seen in **Appendix 7-E** and is further detailed in **Section VII** below.
- Public Information Meetings: County staff solicited feedback from citizens on issues pertaining to ADA deficiencies within the county and initiatives for Transition Plan development while attending two public information meetings that took place on January 31, 2018 and **January 31, 2019**. See **Appendix 1-A** for summaries of those meetings.
- County Website: This document was available for public comment online between the dates of **October 6, 2017 to October 27, 2017**. A summary of comments received and detailed information regarding the public outreach activities are located in **Appendix 7-C**.

III. SELF-EVALUATION RESULTS

A. Review of Programs

The review of programs for Nicollet County’s Self-Evaluation began in October 2017 and was completed in November 2017. The City of North Mankato is the only portion of Nicollet County within the MAPO boundary. However, the County chose

to expand the Transition Planning effort to include all infrastructure within the public rights-of-way under its jurisdiction. This includes inventories in the following cities in Nicollet County where county pedestrian infrastructure is present:

- Lafayette
- Nicollet
- North Mankato
- Saint Peter

Among these cities, project staff inventoried 9.7 miles of sidewalk, 165 locations where pedestrian ramps exist or should exist, and 32 crosswalks for barriers to accessibility. Reports were generated for each community in Nicollet County outlining results of the Self-Evaluation. These reports can be seen in **Appendix 7-A**.

B. Review of Policies and Practices

1. Previous Practices

Since the adoption of the ADA, Nicollet County has worked to provide accessible pedestrian features as part of road construction and reconstruction projects. As additional information was made available as to the methods of providing accessible pedestrian features, the county updated their procedures to accommodate these methods.

2. Policy

Nicollet County's goal is to continue to provide accessible pedestrian design features as part of street construction and reconstruction projects. The county will reference ADA design standards and procedures listed in **Appendix 7-G**. These standards and procedures provide the preferred standard for ADA compliance in Minnesota and will serve as the primary guidance for all future projects.

The county will consider and respond to all accessibility improvement requests. All accessibility improvements that have been deemed reasonable will be scheduled consistent with transportation priorities. The county will coordinate with external agencies to ensure that all new or altered pedestrian facilities within the county's jurisdiction are ADA compliant to the maximum extent feasible. Requests for accessibility improvements can be submitted to Nicollet County's ADA Coordinator. Contact information for ADA Coordinator is located in **Appendix 7-F**.

Maintenance of pedestrian facilities within the public rights-of-way will continue to follow the policies set forth by the county. A breakdown of relevant policies can be seen in **Appendix 7-B** which includes the following:

- Cooperative Construction Agreements
- Cost Participation Policy (2009)
- Nicollet County Comprehensive Plan Update (2018)

New Construction

All new street construction projects with pedestrian accommodations will be designed and constructed to conform with the most current ADA guidance and design practices to the maximum extent feasible.

Reconstruction Projects:

All county street reconstruction projects with pedestrian accommodations will be designed and constructed in accordance with the most current ADA guidance and design practices to the maximum extent feasible.

Rehabilitation/Resurfacing projects

All county rehabilitation and resurfacing projects will include accessible pedestrian curb ramps as needed to provide access to existing pedestrian facilities (i.e. walks/trails) at locations where they do not currently exist. Improvements to existing pedestrian ramps will be addressed on a case by case basis. High priority areas such as those in close proximity to specific land uses (i.e. schools, government offices, and medical facilities) will be given additional consideration. Improvements will be identified and prioritized with direction from the County Public Works Director.

Stand Alone Projects.

As grant funding opportunities are available, independent ADA projects may be undertaken by the county. A brief engineering study will be performed in which candidate sites will be evaluated on facility condition, pedestrian volumes, public safety, public benefit and improvement costs as well as the ability to provide alternative barrier removal options.

A full ADA compliance assessment of policies and practices is included in **Appendix 7-B.**

IV. IMPLEMENTATION PLAN

A. Priority Areas

Nicollet County identified specific locations as priority areas for planned accessibility improvement projects based on criteria identified in **Part 1-Section IV**. These areas have been selected due to their proximity to specific land uses consistent with higher levels of pedestrian traffic, from the receipt of public comments, as well as areas exhibiting high levels of non-compliance.

Additional priority will be given to any location where an improvement project or alteration was constructed after January 26, 1991, and accessibility features were omitted.

B. External Agency Coordination

Sidewalk and trail infrastructure in Nicollet County is mostly contained within the local jurisdictions of Lafayette, Nicollet, North Mankato, and Saint Peter. The Nicollet County Cost Participation Policy is a joint agreement between the county and its cities. Cities are responsible for participating in ADA improvements in accordance with the Cost Participation Policy.

The County will coordinate with cities within its jurisdiction to track and assist in the facilitation of the elimination of accessibility barriers along their routes.

C. Schedule

Nicollet County will work with cities in its jurisdiction to program improvements into respective Capital Improvement Projects. The County has set the following schedule goal for improving the accessibility of its pedestrian facilities within the County's jurisdiction:

- After 20 years, 100% of accessibility features within the jurisdiction of Nicollet County would be ADA compliant.

Improvements will be coordinated with each city's annual budget and 5-year Capital Improvements Plan, and long-term maintenance efforts.

V. ADA COORDINATOR

In accordance with 28 C.F.R Sec. 35.107(a), Nicollet County has identified an ADA Title II Coordinator to oversee The County's policies and procedures. Contact information for this individual is located in **Appendix 7-F**.

VI. IMPLEMENTATION SCHEDULE

Nicollet County will utilize two methods for upgrading pedestrian facilities to the current ADA standards. The first and most comprehensive of the two methods are the scheduled street and utility improvement projects. All pedestrian facilities impacted by these projects will be upgraded to current ADA accessibility standards. The second method is the stand alone sidewalk and ADA accessibility improvement project. These projects will be incorporated into the Capital Improvement Program (CIP) on a case by case basis as determined by Nicollet County staff. The county CIP, which includes a detailed schedule and budget for specific improvements, is included in **Appendix 7-C**.

VII. GRIEVANCE PROCEDURE

Under the Americans with Disabilities Act, each agency is required to publish its responsibilities in regards to the ADA. If users of Nicollet County facilities and services believe the County has not provided reasonable accommodation, they have the right to file a grievance.

In accordance with 28 C.F.R. Sec. 35.107(b), the county has developed a grievance procedure for the purpose of the prompt and equitable resolution of citizens' complaints, concerns, comments, and other grievances. This draft of the public notice and Nicollet County's grievance procedure is outlined in **Appendix 7-E**.

VIII. MONITOR THE PROGRESS

This document will be updated as needed to reflect Nicollet County's approach to complying with ADA and providing accessible pedestrian infrastructure. The appendices in this document will be updated periodically to account for improvements, while the main body of the document will be updated within three to five years with a future update schedule to be developed at that time. With each main body update, a public comment

period will be established to continue the public outreach.

Appendix 7-A: Self-Evaluation – Program Review

I. Appendix 7-A: Nicollet County, MN Self-Evaluation – Program Review

A. Review of Programs

During October 2017 and November 2017, Nicollet County inventoried pedestrian ramps and sidewalks within the public rights-of-way.

1. Pedestrian Ramps

Nicollet County has 160 locations where pedestrian ramps exist or should exist within its public rights-of-way. These locations were inventoried for ADA compliance based on (1) whether a pedestrian ramp was present and (2) if compliance criteria outlined in **Part 1 Sec. III** were met. 97 (61%) of the locations were reported to be compliant and 63 (39%) were reported to be non-compliant.

2. Sidewalks/Trails

The sidewalk and trail within Nicollet County public rights-of-way were inventoried and evaluated to determine ADA compliance and to identify existing obstructions based on compliance criteria outlined in **Part 1 Sec. III**. Of the nearly 9.7 miles of sidewalk and trail evaluated, .88 miles had a condition rating of three or four meaning it exhibited instances of non-compliance along its length that require further evaluation and remedial action. Seven accessibility barriers, or obstructions, were also present along these sidewalks.

3. Crosswalks

32 crosswalks were inventoried throughout the county as well. Four out of the 38 were identified as having poor markings making it hard to tell if a crossing currently exists at the specified locations.

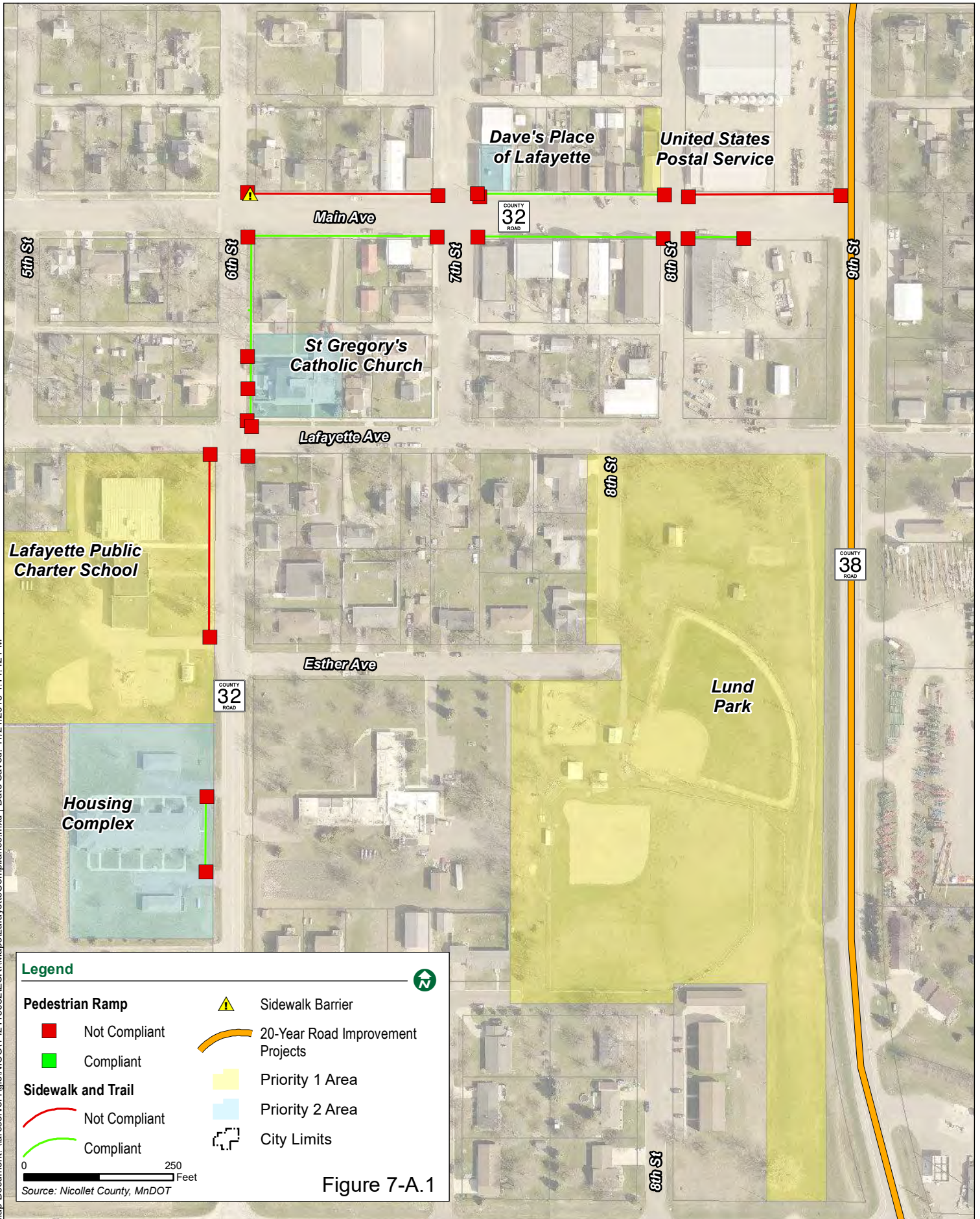
Compliant and non-compliant pedestrian ramps, sidewalk/trail infrastructure, and crosswalks for each city in Nicollet County are illustrated in **Figures 7-A1 to 7-A4** and are broken down in succeeding tables below.

Due to the Cost Participation Policy Agreement between the county and cities within its jurisdiction, the timeline for replacement of these sidewalks is dependent on how projects align with each city's CIP.

Nicollet County is fully responsible for ADA improvements along County Road 41 (Rockford Road) from County Road 71 (Judson Bottom Road) to Minnimishinona Falls Park outside of North Mankato. The County will incur the costs of ADA improvements to this segment during the planned reconstruction of Highway 41 as described in the 20-Year Road Improvements Plan. This segment is identified in the City of North Mankato map.

B. Self-Evaluation Results

The following reports provide an assessment of compliance and planning level costs for each community in Nicollet County. Information on specific locations of non-compliance can be obtained by contacting Nicollet County ADA Coordinator. See contact for the Nicollet County ADA Coordinator in **Appendix 7-F**.



Nicollet County Program Review - Pedestrian Ramp Inventory

Municipality: **Lafayette**

Pedestrian Ramp Inventory within the City of Lafayette

ADA Compliant Pedestrian Ramp	0
Non-Compliant Pedestrian Ramp	22
Total Number of Ramps	22

Pedestrian Ramp Inventory by Roadway in Lafayette

ID	County Road	Local Name(s)	Compliant	Non-Compliant	Ramp Missing	Cost Per Intersection	Priority Level
1	32	6th St & Esther Ave	0	1	0	\$ 4,000.00	1
2	32	6th St & Lafayette Ave	0	4	0	\$ 16,000.00	1
3	32	6th St & Main Ave	0	2	0	\$ 8,000.00	1
4	32	7th St & Main Ave	0	5	0	\$ 20,000.00	1
5	32	8th St & Main Ave	0	4	0	\$ 16,000.00	1
6	32	9th St & Main Ave	0	1	0	\$ 4,000.00	1
7	32	6th St (Mid Block)	0	4	0	\$ 16,000.00	1
8	32	Main Ave (Mid Block)	0	1	0	\$ 4,000.00	1
Totals			-	22	-	\$ 88,000.00	

Planned Projects from CIP that Include Pedestrian Ramp Replacement

County Road	Local Name(s)/Description	Project Number	Year	Tied to Intersection IDs (Above)	Number of Ramps Replaced
32	9th St & Main Ave	N/A	N/A	6	1

Preliminary Cost Estimate by Roadway for Pedestrian Ramp Replacement in Lafayette

County Road	Estimated Number of Ramps that Require Replacement	Estimated Cost
32	22	\$ 88,000.00
Total		\$ 88,000.00

Nicollet County Program Review - Sidewalk/Trail Inventory

Municipality: **Lafayette**

Sidewalk/Trail Inventory within the City of Lafayette

ADA Compliant Sidewalk (Linear Feet)	1,477
Non-Compliant Sidewalk (Linear Feet)	872
Total Linear Feet of Sidewalk Inventoried	2,349

Planning Level Costs for Non-Compliant Sidewalk/Trail Infrastructure Replacement in Lafayette

County Road	Local Name(s)	Sq. Feet of Sidewalk to Replace	Estimated Cost for Replacement (\$5.00 per sq. ft.)	Priority Level	Tied to CIP Project (Y/N)
32	Main Ave	2,843	\$ 14,215.00	1	Yes
32	6th St	1,520	\$ 7,600.00	1	No
Totals for Lafayette		4,363.00	\$ 21,815.00	-	

Planning Level Costs for the Removal of Sidewalk/Trail Obstructions in Lafayette

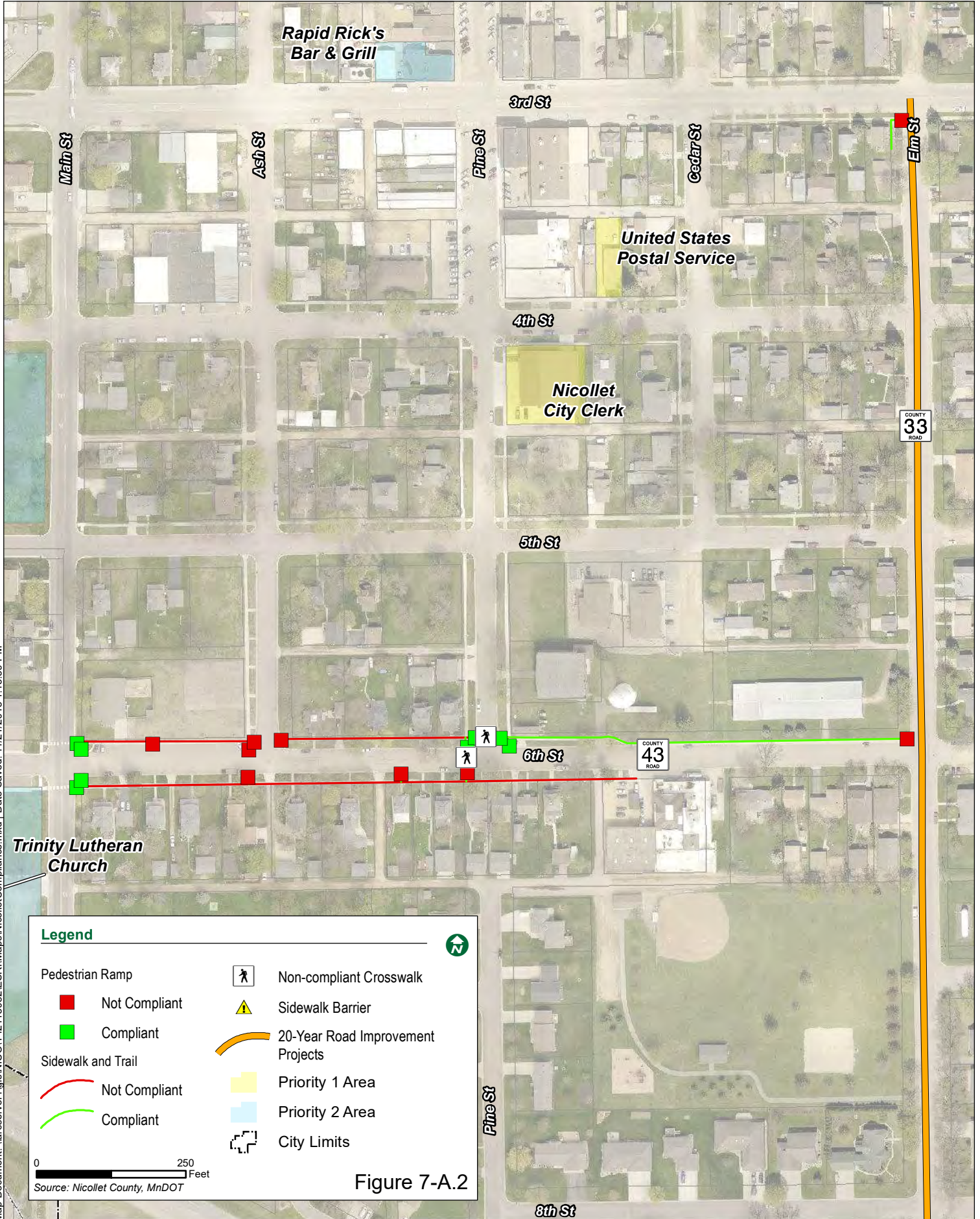
Description	Number of Obstruction Instances along Each County Road					Barrier Length (ft)	Cost for Remediation
	32						
Light Post	1					5	\$ 125.00
Totals	1					5	\$ 125.00

Nicollet County Program Review - Crosswalks

Municipality: **Lafayette**

Crosswalk Inventory

ADA Compliant - Crosswalk Well Marked and Easy to See	Non-Compliant - Unable to Tell if Crosswalk Exists Due to Worn Markings	Total Crosswalks Inventoried
3	-	3



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Legend

Pedestrian Ramp Not Compliant	Pedestrian Ramp Compliant	Non-compliant Crosswalk	Sidewalk Barrier
Sidewalk and Trail Not Compliant	Sidewalk and Trail Compliant	20-Year Road Improvement Projects	Priority 1 Area
Priority 2 Area	City Limits		

0 250 Feet
Source: Nicollet County, MnDOT

Figure 7-A.2

Nicollet County Program Review - Pedestrian Ramp Inventory

Municipality: **Nicollet**

Pedestrian Ramp Inventory within the City of Nicollet

ADA Compliant Pedestrian Ramp	8
Non-Compliant Pedestrian Ramp	9
Total Number of Ramps	17

Pedestrian Ramp Inventory by Roadway in Nicollet

ID	County Road	Local Name(s)	Compliant	Non-Compliant	Ramp Missing	Cost Per Intersection	Priority Level
1	33	3rd St & Elm St	0	1	0	\$ 4,000.00	1
2	43	6th St & Ash St	0	4	0	\$16,000.00	1
3	43	6th St & Elm St	0	1	0	\$ 4,000.00	1
4	43	6th St & Pine St	4	1	0	\$ 4,000.00	1
5	43	Mid-Block - 6th St	0	2	0	\$ 8,000.00	1
6	43	6th St & Main St	4	0	0	\$ -	1
Totals			8	9	-	\$36,000.00	

Planned Projects from CIP that Include Pedestrian Ramp Replacement

County Road	Local Name(s)/Description	Project Number	Year	Tied to Intersection IDs (Above)	Number of Ramps Replaced
33	CSAH 42 to TH 99	N/A	N/A	1, 3	2

Preliminary Cost Estimate by Roadway for Pedestrian Ramp Replacement in Nicollet

County Road	Estimated Number of Ramps that Require Replacement	Estimated Cost
33	1	\$ 4,000.00
43	8	\$ 32,000.00
Total		\$ 36,000.00

Nicollet County Program Review - Sidewalk/Trail Inventory

Municipality: **Nicollet**

Sidewalk/Trail Inventory within the City of Nicollet

ADA Compliant Sidewalk (Linear Feet)	844
Non-Compliant Sidewalk (Linear Feet)	1,567
Total Linear Feet of Sidewalk Inventoried	2,411

Planning Level Costs for Non-Compliant Sidewalk/Trail Infrastructure Replacement in Nicollet

County Road	Local Name(s)	Sq. Feet of Sidewalk to Replace	Estimated Cost for Replacement (5-Foot Sidewalk @ \$5.00/sq. ft.)	Priority Level	Tied to CIP Project (Y/N)
43	6th St	7,835	\$ 39,175.00	1	No
Totals for Nicollet		7,835	\$ 39,175.00	-	

Planning Level Costs for the Removal of Sidewalk/Trail Obstructions in Nicollet

Description	Number of Obstruction Instances along Each County Road					Barrier Length (ft)	Cost for Remediation
-	-	-	-	-	-	-	-
Totals							\$ -

Nicollet County Program Review - Crosswalks

Municipality: **Nicollet**

Crosswalk Inventory

ADA Compliant - Crosswalk Well Marked and Easy to See	Non-Compliant - Unable to Tell if Crosswalk Exists Due to Worn Markings	Total Crosswalks Inventoried
-	2	2

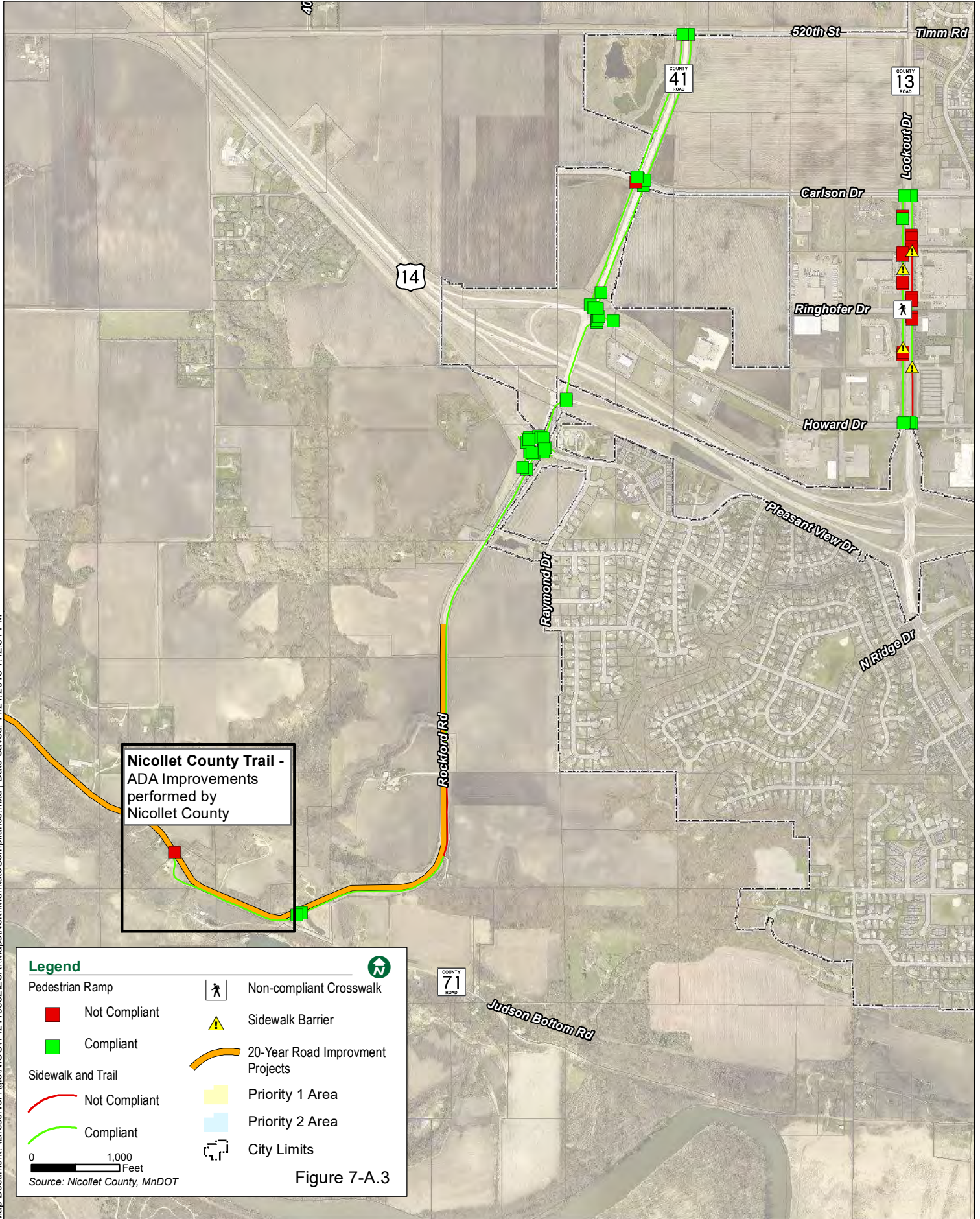


Figure 7-A.3

Nicollet County Program Review - Pedestrian Ramp Inventory

Municipality: **North Mankato**

Pedestrian Ramp Inventory within the City of North Mankato

ADA Compliant Pedestrian Ramp	46
Non-Compliant Pedestrian Ramp	19
Total Number of Ramps	65

Pedestrian Ramp Inventory by Roadway in North Mankato

ID	County Road	Local Name(s)	Compliant	Non-Compliant	Ramp Missing	Cost Per Intersection	Priority Level
1	13	Howard Dr & CSAH 41	10	0	0	\$ -	1
2	13	Lookout Dr & Ringhofer Dr	0	2	0	\$ 8,000.00	3
3	13	Mid-Block - Lookout Dr	1	15	0	\$ 60,000.00	1
4	13	Carlson Dr & Lookout Dr	3	0	0	\$ -	
5	41	CSAH 41 & Carlson Dr	4	1	0	\$ 4,000.00	3
6	41	CSAH 41 & Pleasant View Dr	18	0	0	\$ -	3
7	41	Mid-Block - CSAH 41*	2	1	0	\$ 4,000.00	3
8	41	520th St/Timm Rd & CSAH 41	2	0	0	\$ -	
9	41	Judson Bottom Rd (Co Rd 71) & CSAH 41	2	0	0	\$ -	
10	41	Howard Dr & Lookout Dr	4	0	0	\$ -	
Totals			46	19	-	\$ 76,000.00	

Planned Projects from CIP that Include Pedestrian Ramp Replacement

County Road	Local Name(s)/Description	Project Number	Year	Tied to Intersection IDs (Above)	Number of Ramps Replaced
41	Co Rd 41: CSAH 23 to Roundabout	N/A	N/A	7	1

Preliminary Cost Estimate by Roadway for Pedestrian Ramp Replacement in North Mankato

County Road	Estimated Number of Ramps that Require Replacement	Estimated Cost
13	17	\$ 68,000.00
41	2	\$ 8,000.00
Total		\$ 76,000.00

*Nicollet County is responsible for Minnimishinona Falls Park - Trail entrance ADA improvements.

Nicollet County Program Review - Sidewalk/Trail Inventory

Municipality: **North Mankato**

Sidewalk/Trail Inventory within the City of North Mankato

ADA Compliant Sidewalk (Linear Feet)	20,708
Non-Compliant Sidewalk (Linear Feet)	2,173
Total Linear Feet of Sidewalk Inventoried	22,881

Planning Level Costs for Non-Compliant Sidewalk/Trail Infrastructure Replacement in North Mankato

County Road	Local Name(s)	Sq. Feet of Sidewalk to Replace	Estimated Cost for Replacement (\$5.00 sq. ft.)	Priority Level	Tied to CIP Project (Y/N)
41	Rockford Rd	4,785	\$ 23,925.00	3	Yes
13	Lookout Dr	6,080	\$ 30,400.00	1	No
Totals for North Mankato		10,865	\$ 54,325.00	-	

Planning Level Costs for the Removal of Sidewalk/Trail Obstructions in North Mankato

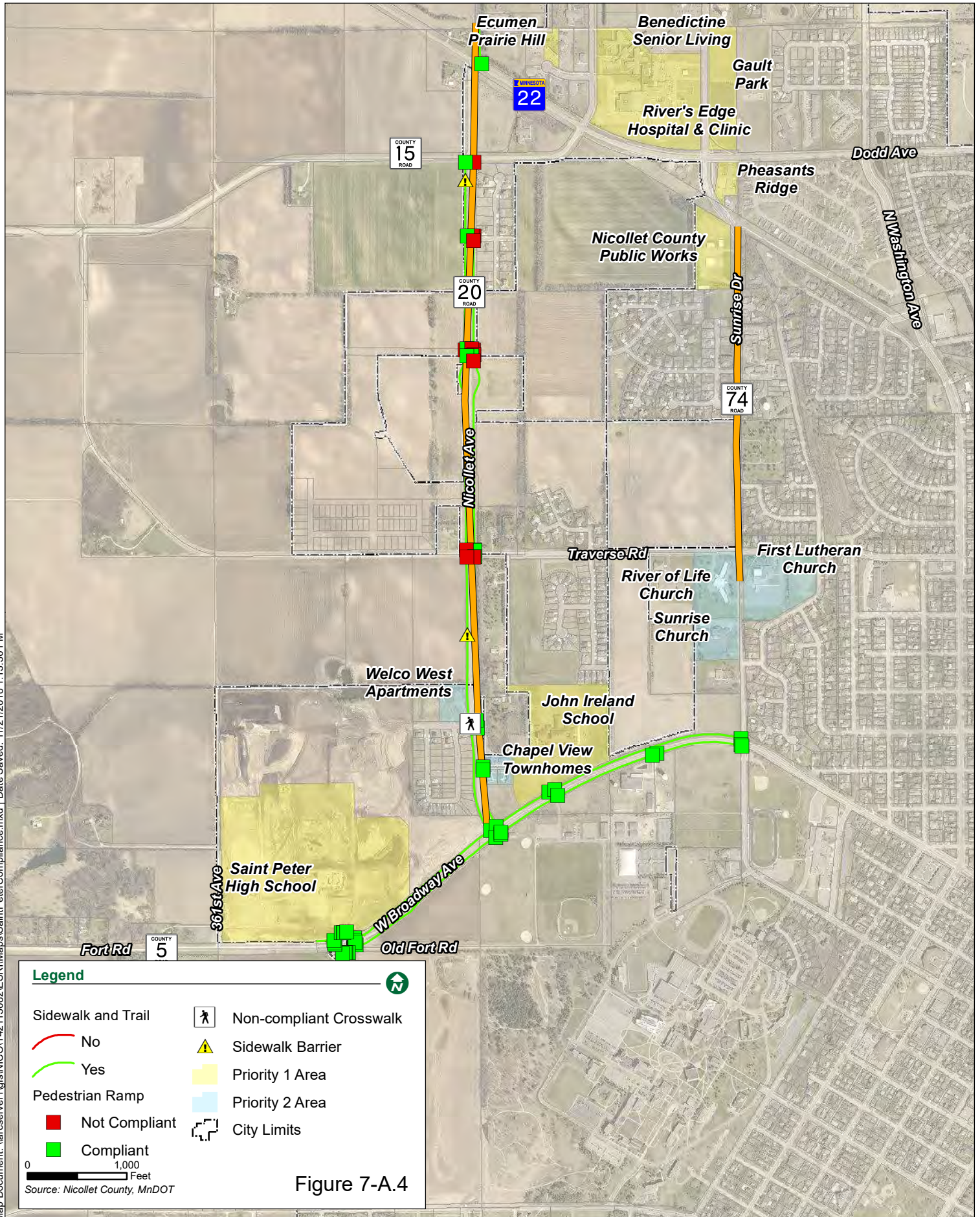
Description	Number of Obstruction Instances along Each County Road					Barrier Length (ft)	Cost for Remediation
	13						
Surface Utilities	4	-	-	-	-	20	\$ 500.00
Totals	4					20	\$ 500.00

Nicollet County Program Review - Crosswalks

Municipality: **North Mankato**

Crosswalk Inventory

ADA Compliant - Crosswalk Well Marked and Easy to See	Non-Compliant - Unable to Tell if Crosswalk Exists Due to Worn Markings	Total Crosswalks Inventoried
10	1	11



Nicollet County Program Review - Pedestrian Ramp Inventory

Municipality: **Saint Peter**

Pedestrian Ramp Inventory within the City of Saint Peter

ADA Compliant Pedestrian Ramp	43
Non-Compliant Pedestrian Ramp	13
Total Number of Ramps	56

Pedestrian Ramp Inventory by Roadway in Saint Peter

ID	County Road	Local Name(s)	Compliant	Non-Compliant	Ramp Missing	Cost Per Intersection	Priority Level
1	15	Co Rd 15 & Co Rd 20	1	1	0	\$ 4,000.00	1
2	20	Co Rd 20 & Dodd Ave	1	0	0	\$ -	1
3	20	Co Rd 20 & Meridian St	4	1	0	\$ 4,000.00	1
4	20	Co Rd 20 & Nicollet Ave & W Traverse Rd	3	3	0	\$ 12,000.00	1
5	20	Co Rd 20 & Pheasant Run St	1	3	0	\$ 12,000.00	3
6	20	Co Rd 20 & W Broadway Ave	5	0	0	\$ -	1
7	20	Mid-Block - Co Rd 20	2	0	0	\$ -	1
8	20	Mid-Block - Nicollet Ave	3	5	0	\$ 20,000.00	3
9	5	Midblock - W Broadway Ave	5	0	0	\$ -	1
10	5	Sunrise Dr & W Broadway Ave	3	0	0	\$ -	1
11	5	W Broadway Ave & W Jefferson Ave	15	0	0	\$ -	1
Totals			43	13	-	\$ 52,000.00	

Planned Projects from CIP that Include Pedestrian Ramp Replacement

County Road	Local Name(s)/Description	Project Number	Year	Tied to Intersection IDs (Above)	Number of Ramps Replaced
20	CSAH 5 to TH 22 - Pavement Rehab	N/A	N/A	2-8	12

Preliminary Cost Estimate by Roadway for Pedestrian Ramp Replacement in Saint Peter

County Road	Estimated Number of Ramps that Require Replacement	Estimated Cost
5	0	\$ -
15	1	\$ 4,000.00
20	12	\$ 48,000.00
Total		\$ 52,000.00

Nicollet County Program Review - Sidewalk/Trail Inventory							
Municipality: Saint Peter							
Sidewalk/Trail Inventory within the City of Saint Peter							
ADA Compliant Sidewalk (Linear Feet)					23,335		
Non-Compliant Sidewalk (Linear Feet)					25		
Total Linear Feet of Sidewalk Inventoried					23,360		
Planning Level Costs for Non-Compliant Sidewalk/Trail Infrastructure Replacement in Saint Peter							
County Road	Local Name(s)	Sq. Feet of Sidewalk to Replace	Estimated Cost for Replacement (\$5.00 sq. ft.)	Priority Level	Tied to CIP Project (Y/N)		
20	Co Rd 20	125	\$ 625.00	1	Yes		
Totals for Saint Peter		125	\$ 625.00	-	-		
Planning Level Costs for the Removal of Sidewalk/Trail Obstructions in Saint Peter							
Description	Number of Obstruction Instances along Each County Road					Barrier Length (ft)	Cost for Remediation
	20						
Surface Utilities	2	-	-	-	-	10	\$ 250.00
Totals	2	-	-	-	-	10	\$ 250.00

Nicollet County Program Review - Crosswalks		
Municipality: Saint Peter		
Crosswalk Inventory		
ADA Compliant - Crosswalk Well Marked and Easy to See	Non-Compliant - Unable to Tell if Crosswalk Exists Due to Worn Markings	Total Crosswalks Inventoried
15	1	16

Appendix 7-B: Self-Evaluation – Policy and Practice Review

I. Appendix 7-B: Nicollet County Self-Evaluation – Policy and Practice Review

A. Review of Policies and Practices

The county’s policies and practices include any county department or division policies and practices that direct staff in its daily work activities. Policies and practices that relate to accessibility and ADA conformance include:

1. *Cooperative Construction Agreements:*

Cooperative Construction Agreements are executed when a street project is initiated on a county road. This type of agreement states that all trails and sidewalks are to be maintained by the cities in Nicollet County.

Policy Understanding and Recommended Revision:

No barriers to accessibility were identified in this plan/policy.

2. *Cost Participation Policy (2009):*

This policy outlines maintenance by cities on county Roads. Page 8 talks about maintenance of trails and sidewalks. In Nicollet County, “the municipality is responsible for maintaining bicycle paths, walking trails, sidewalk, and other related items within county highway rights-of-way on an urban design section.

Policy Understanding and Recommended Revision:

The following revisions to this policy are recommended as part of this review:

1. Amend the policy to include a definition of “maintenance” that describes actions performed that ensure ADA compliance and/or access for all users is maintained.

3. *Nicollet County Comprehensive Plan Update (2018)*

At the time this plan was developed, the county was undertaking an update to its comprehensive plan. The plan was not anticipated to be complete prior to completion of this ADA Transition Plan and was not anticipated to address ADA compliance, standards, or guidelines.

Policy Understanding and Recommended Revision:

The following additions to this Plan update are recommended as part of this review:

1. Amend the Plan to include language that ensures pedestrian facilities are designed and constructed to provide full access for all users.
2. Amend the Plan to include language considering adherence to ADA standards and guidance as outlined in the PROWAG and MnDOT for ADA facility construction and reconstruction.

Appendix 7-C: ADA Transition Plan Projects
referenced from Nicollet County Capital
Improvements Plan

I. Appendix 7-C: Nicollet County Capital Improvements Plan (CIP) Projects and Road Improvement Projects that Include (Consider) Accessible Pedestrian Infrastructure

A. 5-Year Capital Improvement Plan: 2014 – 2018 (*Adopted November 12, 2013*)

Nicollet County’s most recent CIP was adopted on November 12, 2013. This document can be accessed through the county’s website at the following link: <http://www.co.nicollet.mn.us/348/Public-Works>

The current CIP is due for an update and includes projects already completed. The county will continue to implement infrastructure and maintenance improvements as part of its long-range capital improvement planning and pavement management plan. With these efforts, the county will incorporate ADA-compliant pedestrian facilities and complete accessible infrastructure improvements as needed to ensure access for all users.

B. 20-Year Road Improvement Projects List: 2018 – 2037 (*Adopted July 25th, 2017*)

The following projects are anticipated to occur within the 2018 – 2037 planning horizon. Of 34 projects on a comprehensive list of County projects for the next 20 years, these six have some intersection with pedestrian infrastructure under the counties jurisdiction. Project implementation will have to take into account remedial action for ADA accessibility deficiencies present in pedestrian facilities.

City	Road	Project Limits	Work Description	Length	Estimated Cost
Lafayette	CSAH 32	CSAH 1 to North County Line	Reconstruction	1.29 Miles	\$2,025,300.00
	CSAH 38	TH 15 to TH 15	Pavement Rehabilitation	1.9 Miles	\$427,500.00
Nicollet	CSAH 33	CSAH 42 to TH 99	Pavement Rehabilitation	0.5 Miles	\$112,500.00
North Mankato	CSAH 41	CSAH 23 to Roundabout	Pavement Rehabilitation	7.5 Miles	\$1,687,500.00
Saint Peter	CSAH 20	CSAH 5 to TH 22	Pavement Rehabilitation	1.53 Miles	\$344,250.00
	CR 74	Traverse Road to Washington Ave	Pavement Rehabilitation	0.6 Miles	\$200,000.00

20 Year Road Improvement Projects List – 2018 thru 2037

Adopted July 25th, 2017

Road	Project Limits	Work Description	Length	Estimated Cost
CSAH 1	CSAH 16 to CSAH 38	Pavement Rehabilitation	7.5 Miles	\$1,687,500.00
CSAH 1	CSAH 38 to TH 22	Reconstruction	11 Miles	\$17,270,000.00
CSAH 3	CSAH 5 to TH 22	Pavement Rehabilitation	5 Miles	\$1,125,000.00
CSAH 3	TH 22 to Nicollet County Line	Reconstruction	3.5 Miles	\$5,495,000.00
CSAH 5	TH 15 to CSAH 12	Pavement Rehabilitation	3.6 Miles	\$1,800,000.00
CSAH 5	TH 4 to West Saint George	Pavement Rehabilitation	11.4 Miles	\$5,700,000.00
CSAH 5	West Saint George to TH 15	Pavement Rehabilitation / Reconstruction	6 Miles	\$4,710,000.00
CSAH 5	CSAH 12 to CSAH 40	Pavement Rehabilitation	17.6 Miles	\$8,800,000.00
CSAH 10	CSAH 1 to North County Line	Reconstruction	1.0 Mile	\$1,570,000.00
CSAH 10	CSAH 15 to CSAH 1	Reconstruction	3.5 Miles	\$5,495,000.00
CSAH 10	CSAH 5 to CSAH 15	Pavement Rehabilitation	2.7 Miles	\$607,500.00
CSAH 12	TH 14 to CSAH 5	Reconstruction	6.4 Miles	\$10,048,000.00
CSAH 13	506th Street to TH 99	Pavement Rehabilitation	5.3 Miles	\$4,000,000.00
CSAH 14	South County Line to CSAH 5	Reconstruction	1.7 Miles	\$2,669,000.00
CSAH 15	TH 111 to CSAH 51	Reconstruction	11.05 Miles	\$17,348,500.00
CSAH 15	TH 15 to CSAH 10	Pavement Rehabilitation	5.1 Miles	\$1,147,500.00
CSAH 16	CSAH 5 to North County Line	Reconstruction	4.6 Miles	\$7,222,000.00
CSAH 17	TH 14 to TH 99	Pavement Rehabilitation	4.8 Miles	\$1,080,000.00
CSAH 20	CSAH 5 to TH 22	Pavement Rehabilitation	1.53 Miles	\$344,250.00
CSAH 20	TH 22 to Nicollet County Line	Pavement Rehabilitation	8.4 Miles	\$1,890,000.00
CSAH 21	TH 14 to CSAH 12	Pavement Rehabilitation	4.7 Miles	\$1,057,500.00
CSAH 21	West County Line to CSAH 14	Pavement Rehabilitation	15 Miles	\$3,375,000.00
CSAH 22	CSAH 5 to North County Line	Pavement Rehabilitation	3.5 Miles	\$787,500.00
CSAH 27	CSAH 5 to North County Line	Pavement Rehabilitation	1.1 Miles	\$247,500.00
CSAH 30	CSAH 21 to North County Line	Reconstruction	1.2 Miles	\$960,000.00
CSAH 32	CSAH 1 to North County Line	Reconstruction	1.29 Miles	\$2,025,300.00
CSAH 33	CSAH 42 to TH 99	Pavement Rehabilitation	0.5 Miles	\$112,500.00
CSAH 37	South County Line to TH 14	Pavement Rehabilitation	0.6 Miles	\$135,000.00
CSAH 38	TH 14 to TH 14	Pavement Rehabilitation	1.9 Miles	\$427,500.00
CSAH 40	TH 99 to CSAH 15	Pavement Rehabilitation	2.4 Miles	\$540,000.00
CSAH 41	CSAH 23 to Roundabout	Pavement Rehabilitation	7.5 Miles	\$1,687,500.00
CSAH 42	TH 99 to TH 14	Reconstruction	1.3 Miles	\$2,041,000.00
CSAH 43	TH 111 to CSAH 33	Pavement Rehabilitation	0.28 Miles	\$63,000.00
CR 74	Traverse Road to Washington Ave.	Pavement Rehabilitation	0.6 Miles	\$200,000.00
Total 20 Year Road Improvement Projects Estimated Cost:				\$113,668,550.00
Annual Rural Transit Program (Joint effort with area Counties; Annual Local Share @ \$100,000/year:				\$2,000,000.00
Grand Total:				\$115,668,550.00

Public Works Department
1700 Sunrise Drive, St. Peter, MN 56082
Telephone 507-931-1760
seth.greenwood@co.nicollet.mn.us

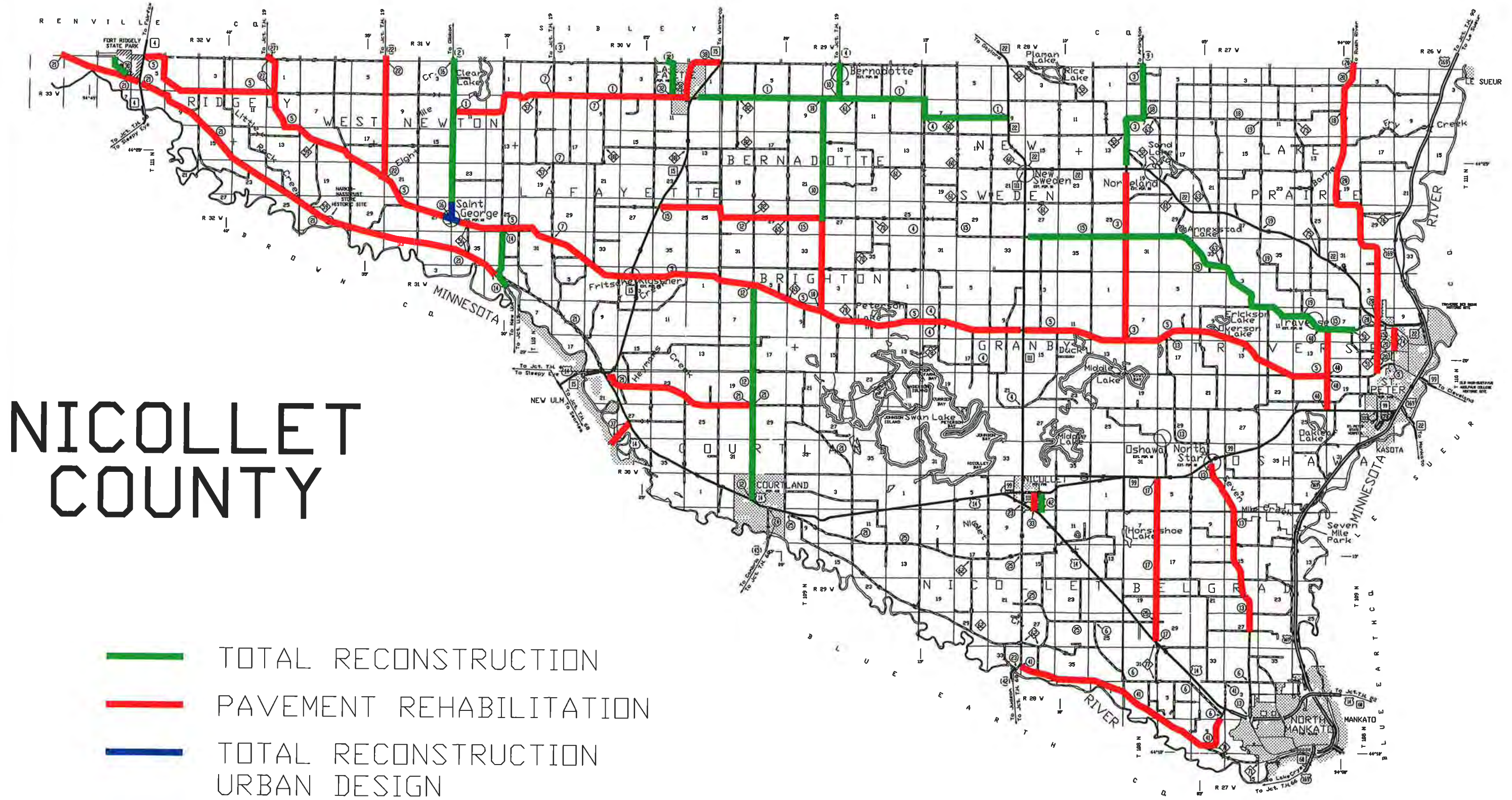
Providing efficient services with innovation and accountability.

20 Year Road Improvement Projects List - 2018 thru 2037

Adopted July 25th, 2017

Road	Project Limits	Work Description	Length	Estimated Cost
CSAH 1	CSAH 16 to CSAH 38	Pavement Rehabilitation	7.5 Miles	\$ 1,687,500.00
CSAH 1	CSAH 38 to TH 22	Reconstruction	11 Miles	\$ 17,270,000.00
CSAH 3	CSAH 5 to TH 22	Pavement Rehabilitation	5 Miles	\$ 1,125,000.00
CSAH 3	TH 22 to Nicollet County Line	Reconstruction	3.5 Miles	\$ 5,495,000.00
CSAH 5	TH 15 to CSAH 12	Pavement Rehabilitation	3.6 Miles	\$ 1,800,000.00
CSAH 5	TH 4 to West Saint George	Pavement Rehabilitation	11.4 Miles	\$ 5,700,000.00
CSAH 5	West Saint George to TH 15	Pavement Rehabilitation / Reconstruction	6 Miles	\$ 4,710,000.00
CSAH 5	CSAH 12 to CSAH 40	Pavement Rehabilitation	17.6 Miles	\$ 8,800,000.00
CSAH 10	CSAH 1 to North County Line	Reconstruction	1.0 Mile	\$ 1,570,000.00
CSAH 10	CSAH 15 to CSAH 1	Reconstruction	3.5 Miles	\$ 5,495,000.00
CSAH 10	CSAH 5 to CSAH 15	Pavement Rehabilitation	2.7 Miles	\$ 607,500.00
CSAH 12	TH 14 to CSAH 5	Reconstruction	6.4 Miles	\$ 10,048,000.00
CSAH 13	S06th Street to TH 99	Pavement Rehabilitation	5.3 Miles	\$ 4,000,000.00
CSAH 14	South County Line to CSAH 5	Reconstruction	1.7 Miles	\$ 2,669,000.00
CSAH 15	TH 111 to CSAH 51	Reconstruction	11.05 Miles	\$ 17,348,500.00
CSAH 15	TH 15 to CSAH 10	Pavement Rehabilitation	5.1 Miles	\$ 1,147,500.00
CSAH 16	CSAH 5 to North County Line	Reconstruction	4.6 Miles	\$ 7,222,000.00
CSAH 17	TH 14 to TH 99	Pavement Rehabilitation	4.8 Miles	\$ 1,080,000.00
CSAH 20	CSAH 5 to TH 22	Pavement Rehabilitation	1.53 Miles	\$ 344,250.00
CSAH 20	TH 22 to Nicollet County Line	Pavement Rehabilitation	8.4 Miles	\$ 1,890,000.00
CSAH 21	TH 14 to CSAH 12	Pavement Rehabilitation	4.7 Miles	\$ 1,057,500.00
CSAH 21	West County Line to CSAH 14	Pavement Rehabilitation	15 Miles	\$ 3,375,000.00
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CSAH 27	CSAH 5 to North County Line	Pavement Rehabilitation	1.1 Miles	\$ 247,500.00
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CSAH 32	CSAH 1 to North County Line	Reconstruction	1.29 Miles	\$ 2,025,300.00
CSAH 33	CSAH 42 to TH 99	Pavement Rehabilitation	0.5 Miles	\$ 112,500.00
CSAH 37	South County Line to TH 14	Pavement Rehabilitation	0.6 Miles	\$ 135,000.00
CSAH 38	TH 14 to TH 14	Pavement Rehabilitation	1.9 Miles	\$ 427,500.00
CSAH 40	TH 99 to CSAH 15	Pavement Rehabilitation	2.4 Miles	\$ 540,000.00
CSAH 41	CSAH 23 to Roundabout	Pavement Rehabilitation	7.5 Miles	\$ 1,687,500.00
CSAH 42	TH 99 to TH 14	Reconstruction	1.3 Miles	\$ 2,041,000.00
CSAH 43	TH 111 to CSAH 33	Pavement Rehabilitation	0.28 Miles	\$ 63,000.00
CR 74	Traverse Road to Washington Avenue	Pavement Rehabilitation	0.6 Miles	\$ 200,000.00
Total 20 Year Road Improvement Projects Estimated Cost:				\$ 113,668,550.00
Annual Rural Transit Program (Joint effort with area Counties; Annual Local Share) @ \$100,000/year:				\$ 2,000,000.00
Grand Total:				\$ 115,668,550.00

20 YEAR ROAD IMPROVEMENT PROJECTS LIST (2018 - 2037)
ADOPTED JULY 25, 2017



NICOLLET COUNTY

Appendix 7-D: Public Outreach Results

I. Appendix 7-D: Public Outreach Results

Input from the community has been gathered and used to help define priority areas for improvements within the public rights-of-way of XXXXXXXXX.

Public outreach for the creation of this document consisted of the following activities:

- **Outreach to Area Groups:**

- **Public Open House:**

MAPO agencies held two public open houses to gather input on the state of pedestrian infrastructure in each jurisdiction and priority preferences for projects moving forward.....

Open House #1.

XXXXX

Open House #2.

XXXXX

Open house summaries are located in Appendix C.1 and C.2.

- **Project Website:**

This document was available for public comment online between the dates of XXXXX XX, 20XX to XXXX XX, 20XX.

Documented Results

Appendix 7-E: Greivance Procedure

I. Appendix 7-E: Nicollet County ADA Grievance Procedure

In accordance with 28 CFR 35.107(b), Nicollet County has developed the following ADA grievance procedure for the purpose of the prompt and equitable resolution of citizens' complaints, concerns, comments, and other grievances.

Nicollet County understands that members of the public may desire to contact staff to discuss ADA issues without filing a formal grievance. Members of the public wishing to contact the ADA Coordinator should reference the contact information in **Appendix 7-F**. Contacting staff to informally discuss ADA issues is welcome and does not limit a person's ability or right to file a formal grievance later.

Those wishing to file a formal written grievance with the Nicollet County may do so by one of the following methods:

A. Internet

Visit Nicollet County's website to access an interactive pdf form or download a paper copy of the grievance form.

Nicollet County Website: <https://www.co.nicollet.mn.us/>

B. Telephone

Contact the Nicollet County's ADA Coordinator listed in the Contact Information section of **Appendix 7-F** to submit an oral grievance. The staff person will use the internet to electronically submit the grievance on behalf of the person filing it.

C. Paper Submission

A paper copy of the county's grievance form is available by request from the Nicollet County ADA Coordinator (contact information in **Appendix 7-F**). Complete the form and submit it to the county ADA Coordinator at the address listed.

The county will acknowledge receipt of the grievance to the citizen within 10 working days of the submission. County staff will then provide a response or resolution to the grievance or will provide information on when the citizen can expect a response. If the grievance filed does not fall within Nicollet County's jurisdiction, staff will work with the citizen to contact the agency with jurisdiction.

When possible (typically within 60 calendar days or less of the grievance submission) county staff will conduct an investigation to determine the validity of the alleged violation. As a part of the investigation, internal staff will be consulted to fully understand the complaint and possible solutions. Nicollet County staff will contact the citizen to discuss the investigation and proposed resolution.

Nicollet County will consider all grievances within its particular context or setting. Furthermore, the department will consider many varying circumstances including: access to applicable services,

programs, or facilities; the nature of the disability; essential eligibility requirements for participation; health and safety of others; and degree to which a potential solution would constitute a fundamental alteration to the program, service, or facility, or cause undue hardship to Nicollet County.

Accordingly, the resolution by Nicollet County of any one grievance does not constitute a precedent upon which the county is bound or upon which other complaining parties may rely.

Complaints of Title II violations may be filed with the Department of Justice (DOJ) within 180 days of the date of discrimination. In certain situations, cases may be referred to a mediation program sponsored by the DOJ. The DOJ may bring a lawsuit where it has investigated a matter and has been unable to resolve violations.

For more information, contact:

U.S. Department of Justice
Civil Rights Division
950 Pennsylvania Avenue, N.W.
Disability Rights Section – NYAV
Washington, D.C. 20530
www.ada.gov
(800) 514-0301 (voice)
(800) 514-0383 (TTY)

Title II may also be enforced through private lawsuits in Federal court. It is not necessary to file a complaint with the DOJ or any other Federal agency, or to receive a "right-to-sue" letter, before going to court.

File Retention

Nicollet County shall maintain ADA grievance files on behalf of the county for a period of seven years.

Nicollet County, MN ADA Grievance Form

Instructions: Please fill out this form completely and submit to:

Seth Greenwood, P.E.
Nicollet County Public Works – ADA Coordinator
1700 Sunrise Drive
St. Peter, MN 56082

Or it can be e-mailed to: seth.greenwood@co.nicollet.mn.us

Complainant – person filing grievance:

Name: _____ Date _____

Address: _____ County, State, Zip Code: _____

Home: _____ Cell: _____

Work: _____ Email: _____

Representing – person claiming an accessibility issue or alleging an ADA violation (if not the complainant):

Name: _____

Address: _____ County, State, Zip Code: _____

Home: _____ Cell: _____

Work: _____ Email: _____

Description and location of the alleged violation and the nature of a remedy sought.

If the complainant has filed the same complaint or grievance with the United States Department of Justice (DOJ), another federal or state civil rights agency, a court, or others, the **name of the agency or court where the complainant filed it and the filing date.**

Agency or Court: _____ Contact Person: _____

Address: _____ County, State, Zip Code: _____

Phone Number: _____ Date Filed: _____

Appendix 7-F: Contact Information

I. Appendix 7-F: Responsible Officials and Key Staff

A. Responsible Officials Contact Information

1. Nicollet County Public Works - ADA Coordinator:

Seth Greenwood, P.E.

Nicollet County Public Works Director/County Engineer

1700 Sunrise Drive

St. Peter, MN 56082

P: (507) 931-1760

E: seth.greenwood@co.nicollet.mn.us

Appendix 7-G: ADA Design Standards and Procedures

I. Appendix 7-G: ADA Design Standards and Procedures

A. Design Standards

1. Public Rights-of-Way Accessibility Guidelines

Public Rights-of-Way Accessibility Guidelines (PROWAG), developed by the Access Board, are draft guidelines that address accessibility in the public rights-of-way. Sidewalks, street crossings, and other elements of the public rights-of-way present unique challenges to accessibility for which specific guidance is considered essential. The Access Board is developing these guidelines that will address various issues, including access for visually impaired pedestrians at street crossings, wheelchair access to on-street parking, and various constraints posed by space limitations, roadway design practices, slope, and terrain. PROWAG can be found at <http://www.access-board.gov/attachments/article/743/nprm.pdf>.

In 2010 and 2015, as a part of the development of MnDOT's Transition Plan, MnDOT Issued Technical Memorandum 10-02-TR-01 Adoption of Public Rights of way Accessibility Guidance and Technical Memorandum No. 15--02-TR-01 Adoption of Public Rights-of -Way Accessibility Guidance (PROWAG), respectively to their staff, cities, and counties. These memorandums, which have both expired, make the PROWAG the primary guidance for accessible facility design on MnDOT projects. In addition, these technical memorandums can be found on MnDOT's website. See (<http://techmemos.dot.state.mn.us/>).

2. Proposed Accessibility Guidelines for Pedestrian Facilities in the Public Right-of-Way

The Access Board is proposing these accessibility guidelines for the design, construction, and alteration of pedestrian facilities in the public right-of-way. The guidelines ensure that sidewalks, pedestrian street crossings, pedestrian signals, and other facilities for pedestrian circulation and use constructed or altered in the public right-of-way by state and local governments are readily accessible for pedestrians with disabilities. When the guidelines are adopted, with or without additions and modifications, as accessibility standards in regulations issued by other federal agencies implementing the ADA, Section 504 of the Rehabilitation Act, and the Architectural Barriers Act, compliance with these accessibility standards is mandatory. These proposed accessibility guidelines can be found on the Access Board website (<http://www.access-board.gov>) under Public Rights-of-Way or at <http://www.access-board.gov/attachments/article/743/nprm.pdf>.

3. Accessible Public Rights-of-Way Planning and Design for Alterations (August 2007)

This report and its recommendations are the work of the Public Rights-of-Way Access Advisory Committee (PROWAAC) – Subcommittee on Technical Assistance and are intended to provide technical assistance only. The report is not a rule and has no legal effect. It has not been endorsed by the U.S. Access Board, the Department of Justice, or the Federal Highway Administration of the Department of Transportation. Still it can be a technical advisory source

for engineers and technicians who are planning and designing for alterations to pedestrian elements. This document is on the Access Board website (<http://www.access-board.gov>) or at <http://www.access-board.gov/attachments/article/756/guide.pdf>.

4. Minnesota Department of Transportation

Building on the adoption of PROWAG as planning and design guidance for accessible pedestrian facilities, MnDOT has developed additional planning, design, and construction guidance that is available to local agencies. Listed below is information on additional design guidance available. This is not intended to be an exclusive or comprehensive list of ADA guidance, but rather an acknowledgement of guidance staff should consider and a starting point for information on providing accessible pedestrian facilities.

The MnDOT Accessibility webpage, which has good information in a variety of subject areas related to ADA and accessibility, can be found at <http://www.dot.state.mn.us/ada/index.html>. The webpage also provides the ability to sign up for ADA policy and design training classes when available and to review material from previous trainings.

Curb Ramp Guidelines: <http://www.dot.state.mn.us/ada/pdf/curbramp.pdf>

ADA Project Design Guide Memo:

<http://www.dot.state.mn.us/ada/pdf/adaprojectdesignguidememo.pdf> ADA Project Design Guide: <http://www.dot.state.mn.us/ada/pdf/adaprojectdesignguide.pdf>

Pedestrian Curb Ramp Details Standard Plans 5-297.250 can be found on MnDOT's website at <http://standardplans.dot.state.mn.us/>

Driveway and Sidewalk Details Standard Plans 5-297.254 can be found on MnDOT's website at <http://standardplans.dot.state.mn.us/>

MnDOT's 7000 series Standard Plates, which are approved standards drawings, provide information on standard details of construction and materials related to curbs, gutters, and sidewalks are on MnDOT's website at <http://standardplates.dot.state.mn.us/stdplate.aspx>

The MnDOT Road Design Manual serves as a uniform design guide for engineers and technicians working on MnDOT projects. The document is available to others (such as Hennepin County) as a technical resource. Chapter 11 – Special Designs, includes information on the design of pedestrian facilities. The Road Design Manual can be found at (<http://roaddesign.dot.state.mn.us/roaddesign.aspx>)

MnDOT's Pedestrian Accommodations Through Work Zones webpage, <http://www.dot.state.mn.us/trafficeng/workzone/apr.html> contains information on providing accessibility during impacts due to maintenance or construction activities.

B. Design Procedures

1. Intersection Corners

Nicollet County will attempt to construct or upgrade pedestrian curb ramps to be consistent with Access Board recommended design parameters and MnDOT ADA design guidance and procedures to the extent feasible within all capital reconstruction projects. There may be limitations which make it technically infeasible for the county to achieve these goals at an intersection corner within the scope of any project. Those limitations will be noted and the intersection corners will be constructed to maximize accessibility to the extent feasible within the project scope. As future projects or opportunities arise, additional improvements at these locations may be incorporated into future projects. The county will strive to ensure that each intersection corner is constructed to be as accessible as possible.

2. Sidewalks / Trails

Nicollet County will attempt to construct or upgrade sidewalks and trails to be consistent with Access Board recommended design parameters, MnDOT ADA design guidance and procedures to the extent feasible within all capital improvement projects. There may be limitations which make it technically infeasible for the county to achieve these goals within all segments of sidewalks or trails within the scope of any project. Those limitations will be noted and those segments will be constructed to maximize accessibility to the extent feasible within the project scope. As future projects or opportunities arise, additional improvements at these locations may be incorporated into future projects. The county will strive to ensure that every sidewalk or trail is constructed to be as accessible as possible.