



# 2023 Street & Utility Improvement Project City of Wabasha, MN

## Meeting Information:

**Tuesday, June 27, 2023**  
**5:30 PM to 7:00 PM**  
**National Eagle Center**  
110 Main Street W  
Wabasha, MN 55981

## Overview

As you know, the City of Wabasha is undertaking a construction project to improve the streets within the downtown. Competitive bids were received and the project was awarded to **Pember Companies, Inc.**, from Menomonie, WI on June 13th, 2023. Construction is anticipated to begin mid-July.

## Public Informational Meeting

An Informational Meeting will be held on **Tuesday June 27, 2023 at 5:30 PM at the National Eagle Center, 110 Main Street W.** This meeting is intended to provide residents affected by the project an opportunity to learn about the project and ask questions in an informal setting. We plan to discuss project communication, proposed improvements, and construction phasing. The meeting will be an open-house format with a brief presentation shortly after the start of the meeting.

If you are unable to attend the meeting, and have questions about the proposed project, please feel free to contact the Project Manager, Katy Gehler at 507-513-9066, or [Katy.Gehler@bolton-menk.com](mailto:Katy.Gehler@bolton-menk.com).

## Project Contacts

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Construction Project Representative  
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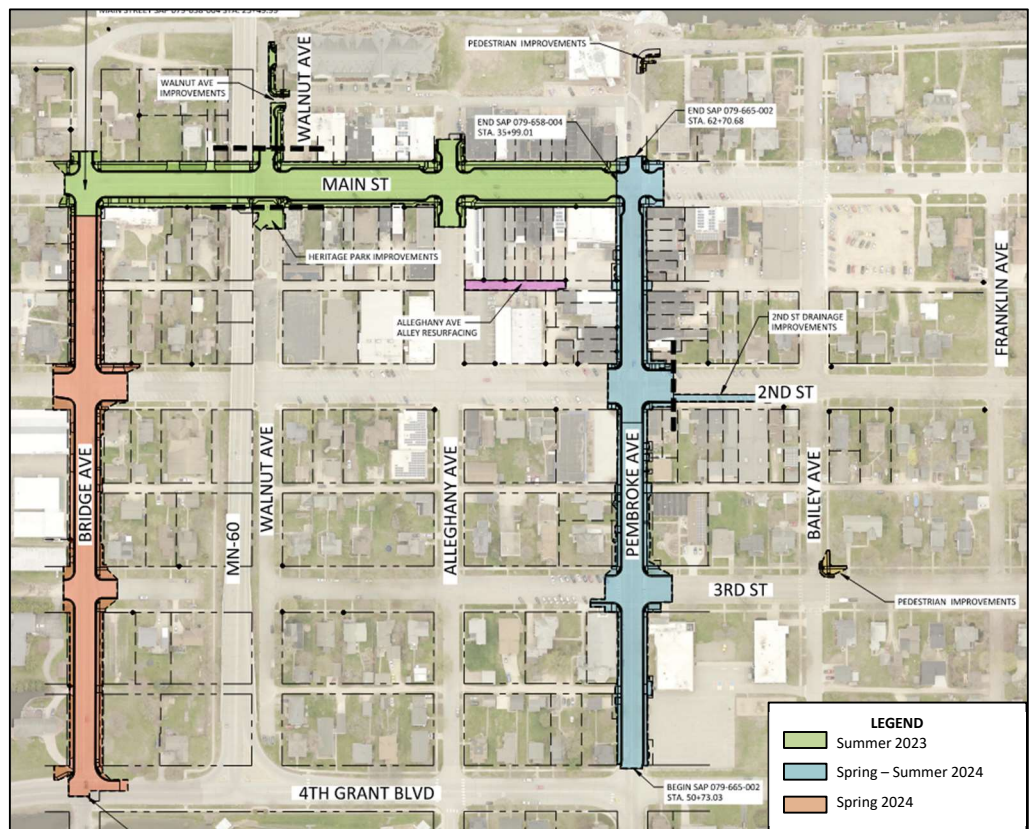
**Katy Gehler, P.E.**  
Project Manager  
Phone: (507) 513-9066  
E-mail: [Katy.Gehler@bolton-menk.com](mailto:Katy.Gehler@bolton-menk.com)

## Project Website

For additional information, please scan the QR code or visit the project website: [clients.bolton-menk.com/wabas\\_hastreets/2023\\_streets-updates/](http://clients.bolton-menk.com/wabas_hastreets/2023_streets-updates/).



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## How will information about the project be communicated?

Communication is key to keeping everyone informed during the construction process. In Downtown areas, a multi-faceted approach must be used. Communications can fall into three categories.

**1. General Communications** – During construction, updates will be provided in a number of ways:



- Newsletters – provided at key project milestones, such as the beginning of the project and phasing shifts.
- Email & Text Blasts – sent on a weekly basis to provide a summary of work completed for the week, work anticipated for the upcoming week, and any schedule updates.
- Project website – The website will be kept up to date with all general information presented to the community.

**2. Communications to Property Owners** – We understand minimizing disruption to your property is of the utmost importance through construction. During construction the city will have an on-site project representative that will serve as a liaison between the contractor and you as the property owner.

The representative will:

- Communicate updates on a regular basis, sometimes daily, with direct impacts to your property.
- Coordinate information and timing of potential water shutdowns, concrete placements, etc.
- Coordinate needs for special access, such as deliveries and loading.

Communicating on a regular basis with the representative will allow for the best coordination with the project contractor.

**3. Communications with Customers** – Businesses know their customer base the best. The city and its engineer can provide communications and outreach materials, but we ask businesses to assist in spreading the message and passing on information regarding changes in construction.

## How will construction affect access to my business?



To replace the aging sewer and water systems, the contractor will have to excavate a trench to remove the old pipes and install the new. It's important to keep the work zone clear of both vehicular and pedestrian traffic to maintain safety of both the work crews and pedestrians accessing properties.

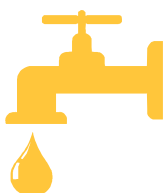
A pedestrian access route will generally be provided at all times during construction. A number of strategies will be utilized to provide this access that include walkable mats, ramping, delineators, and alternate side or rear access. There will be disruption when the concrete panel is poured directly in front of access doors. The project representative will coordinate scheduling of these panels as a way to minimize disruption. **Limited vehicular access will be provided for deliveries or other special access needs. Communication with the on-site representative in advance is key to meeting these limited access needs.**

## Will there be any road closures?

In order to facilitate the reconstruction of the street and utilities and to maintain a safe work zone for both the work crews and customers of the businesses, the street will need to be closed within each phase of construction. Alternate parking will be identified and the city will work with businesses to share viable parking options with their customers.



## Will my utilities remain intact?



During construction both water and sewer mains along with services to the buildings will be replaced. A temporary water system will be utilized while the new watermain and service line is replaced. There will be slight disruptions to water service during the change over from one system to the other, and there will be no disruption to sewer service. **48 hour notice will be provided ahead of any water shut down. Water shut downs typically last 3-6 hours.**