



STREET PROJECT TREE REPLACEMENT REIMBURSEMENT PROGRAM

Wells residents impacted by a Street Reconstruction Project may be reimbursed 100% of the cost of the tree and/or installation, up to \$400.00 per tree, with a limit of the same number of trees removed per property per street project if conditions are met.

To receive reimbursement funds, applicants must follow the steps below.

1. Complete and submit a Street Project Tree Replacement Reimbursement Application. Applications may be obtained by and submitted to the City Administrator at City Hall.
 - a. No trees can be planted and reimbursed without prior approval.
 - b. This application must be submitted and approved by June 15th of the year following construction.
2. The tree replacement must be a type from the Approved Tree List (see below).
3. To request reimbursement after planting, submit a copy of your approved permit, along with the sales receipt from the tree purchase within 60 days of the purchase/installation.

APPROVED TREE LIST

Trees Eligible for Reimbursement:

- Alder
- American Hornbeam
- Elm (Must be resistant of Dutch Elm Disease)
- Hawthorn
- Hickory
- Maple
- Little – Leaf Linden
- Northern Catalpa
- Oak

Trees Approved for Boulevards:

- Kentucky Coffeetree
- Honeylocust
- Little – Leaf Linden
- Maple
- Oak (Swamp White, Bur, Pin)
- Common Hackberry



**STREET PROJECT TREE
REPLACEMENT
REIMBURSEMENT PROGRAM**

Do not plant a tree until a permit has been approved. Permits are not required for plantings or removal on private property outside of the Right of Way unless reimbursement through this program will be requested.

APPLICANT INFORMATION

Address where tree will be located:	
Property Owner:	
Property Owner Address:	
Phone:	Email:

TREE INFORMATION

Tree species to be planted:
Location of tree:

On the next page please provide a site plan including the following details:

- Dimensions of the property.
- Mark location of driveways, fire hydrants, streetlights, traffic signs, and/or other items in right-of-way.
- Dimensions measured from center of the object to the property line or driveway. No street tree shall be planted within 30 feet of the point where property lines intersect at the corner of street intersections
- Mark desired tree location. All trees should have a spacing of at least 30 feet from other trees or a greater distance.
- Measurements from center of tree to driveway, sidewalk, curb, and any other items located in the right-of-way. No tree shall be planted within 10 linear feet of alleys, driveways, hydrants, water curb boxes, transformers, poles, telephone junction boxes or manholes. No tree shall be planted within 6 linear feet of sidewalks and curb.



SITE PLAN

SIGNATURE

THE UNDERSIGNED UNDERSTANDS AND HEREBY AGREES TO COMPLY WITH ALL PROGRAM POLICIES AND CITY AND STATE LAWS, RULES, AND REGULATIONS.

Name [please print] _____ Date _____

Signature _____

STOP [For City Use Only]

Application Approved

Yes	
No	
Date	

Amount to be Reimbursed \$ _____

City Administrator _____ Date _____